

LONG-TERM GOALS

Objective

Action Items

Resources

Metrics to Track

Establish a “source of truth” on perceived choice threats

Build a simple competitive map (district, charter, private/ESA); identify grade-level attrition hotspots; audit transfer reasons; run a short parent pulse survey and staff pulse survey

Leader time; data/IT; communications lead

Net enrollment change by grade; exit/transfer reasons; parent trust baseline; staff understaffed perceptions

Stabilize critical staffing to protect “moments that matter” for families

Identify “no-fail” roles; implement rapid-fill protocols; create contingency plans; shorten vacancy time by using contract staffing/tele-services as appropriate

HR lead; SPED director; budget reallocation; staffing partner

Vacancy days; IEP service minutes delivered; reports of workload spillover

Fix the digital front door and enrollment pathway

Create a clear enrollment landing page; standardize school profiles; ensure accessibility and translation; publish program differentiators and support services

Communications/IT; minimal design support if needed

Page conversion (visit→inquiry); bounce rate; call/email volume; response

Build a differentiated, evidence-backed “value proposition”

Identify 3–5 “proof points” (programs, supports, outcomes); train leaders to tell consistent stories; align visuals and messaging across schools

Leadership team; comms; teacher leaders

Awareness metrics; sentiment; program participation; event attendance

Institutionalize enrollment management as a measurable funnel

Define stages; set stage owners; standardize tours/open houses; create follow-up sequences; reduce friction in transfers and re-enrollment

Enrollment coordinator; comms; school office staff

Inquiry→tour→enroll conversion; time-to-response; retention by cohort

Improve the employee experience to reduce turnover and strengthen climate

Strengthen onboarding/mentoring; reduce role overload; implement recognition and feedback loops; measure well-being and intent-to-stay

HR; principals; instructional coaches

Turnover; midyear resignations; staff satisfaction; understaffed perceptions

Build a sustainable talent pipeline aligned to community needs

Partner with prep programs; “grow-your-own” para-to-teacher pathways; diversify pipelines for counselors/psych/SLPs; invest in retention ladders

District partnerships; budget planning

Vacancy trend line; applicant pool; time-to-fill; hard-to-staff role coverage

Create continuous improvement governance (enrollment/staffing/trust)

Establish dashboard cadence; quarterly “experience reviews”; publish transparent updates to community

Data team; leadership routines

Enrollment stability; satisfaction; climate indicators; service delivery compliance

SHORT-TERM GOALS

MEDIUM-TERM GOALS